



STALL BOOKING FORM

Saturday 1st & Sunday 2nd July 2023

MAIN CONTACT:

FULL NAME:				
ORGANISATION:				
TELEPHONE:				
EMAIL:				
TRADING ADDRESS:				
CHARITY REGISTRATION NUMBER:				
PUBLIC LIABILITY INSURANCE CERTIFICATE NUMBER:				
PITCH SIZE: (SEE T&C's FOR DEMINATIONS)	STANDARD		BESPOKE	
DATES REQUIRED:	SATURDAY		SUNDAY	

WHAT WILL YOUR STALL BE PROMOTING? PLEASE PROVIDE A BREIF DISCRIPTION OF THE ACTIVITIES/SERVICES YOU WILL BE PROVIDING ON YOUR STALL

STALL HOLDER INFORMATION:

Date: Saturday 1st July and Sunday 2nd July 2023

Opening Hours: 11:00am till 18:00pm on the Saturday and 11:00am till 17:00pm on the Sunday.

FEES

Charity stalls - **£40.00 on the Saturday OR £60.00 on the Saturday and Sunday** (proof of charitable status must be provided along with application)

Business stalls - **£60.00 on the Saturday OR £100.00 on the Saturday and Sunday** (max 5m square)

If you require a larger than standard stall or trading area, please contact us and we will provide a quote.

By submitting this booking form, you have officially reserved your stall for this years festival. Once payment is received along with copies of your Insurance and Charity Registration (if applicable) you will receive final confirmation of your booking.

2023 ALTRINCHAM & DISTRICT FESTIVAL 2023

Please note - Altrincham & District Festival CIC have the right to refuse permission for a stall/space at any stage. If permission is refused, a full refund will be given.

TERMS AND CONDITIONS

SPACE

Stallholders must confine their stall frontage to no more than 5m and must provide their own tables, chairs, gazebo etc. We recommend you have a sturdy shelter as good weather cannot be relied upon and the Festival will not be cancelled due to inclement weather. If you require a larger space, please let us know, as we will be able to accommodate this at additional cost.

ACCESS

You may access the showground from 8.30am where unloading will be allowed. All vehicles must then be moved to the designated parking spaces and without exception, **NO vehicular access to the showground or movement will be allowed after 10:30am.** For reasons of public safety, even if you decide to leave early, vehicular movement and access will not be permitted again until we close at 6pm on Saturday and 5pm on Sunday.

PROHIBITED ACTIVITIES

You may not promote religious or political information or ideologies.

You may not provide, sell or offer as prizes any alcoholic drinks, aerosol-powered 'silly string' or live animals (including fish). Failure to adhere to this rule will result in the immediate closure of your stall and a ban from future events.

INSURANCE

As required by Trafford Borough Council, your charity or business must have Public Liability Insurance with a minimum of £5 million cover.

RUBBISH

You will be responsible for removing any rubbish, and ensure that your pitch is litter picked at the end of the day.

PAYMENT DETAILS:

- ☐ BANK TRANSFER - Send your payment electronically to Natwest Bank Account Name – Altrincham & District Festival CIC, Sort Code **01-09-17**, Account Number **66091896**
- ☐ CHEQUE - Made payable to Altrincham & District Festival CIC, posted along with your form and accompanying documents to the address below.

I, THE UNDERSIGNED, AGREE TO THE TERMS & CONDITIONS ON PAGE ONE WHETHER OR NOT THIS IS ENCLOSED. I ALSO UNDERTAKE FULL RESPONSIBILITY FOR MY GOODS AND PROPERTY IN RESPECT OF ANY LOSS OR DAMAGE WHICH MAY OCCUR. I UNDERSTAND THAT MY PITCH IS NOT UNDER COVER AND ALTRINCHAM & DISTRICT FESTIVAL CANNOT BE HELD RESPONSIBLE FOR ANY LOSSES OWING TO EVENTS BEYOND THEIR CONTROL WHICH CAUSE CANCELLATION OR EARLY CLOSURE OF THE SHOWGROUND.

Signature:

Date:

Please return this form by email to: stalls@yourfestival.org.uk